

NOTICE TO BIDDERS

Sealed bids will be received by the Indian Hill Exempted Village School District Board of Education at the Board of Education Offices, 6855 Drake Road, Cincinnati, OH 45243 until 2:00 p.m. on Tuesday, January 29, 2019, and publicly opened and read aloud for the furnishing of materials and performing labor for the **Indian Hill Exempted Village School District Home of the Braves**, in accordance with the drawings and set forth in the specifications prepared by MSA Design, 316 W. Fourth Street, Cincinnati, Ohio 45202. All bids shall be placed upon forms prepared by the Architect.

Plans, specifications, and bidding documents may be obtained on Wednesday, December 19, 2018 from Phipps Reprographics, Inc, 6920 Plainfield Road, Cincinnati, Ohio 45236-0172 (Phone: 513-793-1030) for a non-refundable cost of \$50.00 plus shipping. Electronic files of the documents can be made available upon request.

An informational pre-bid meeting will be held on **Thursday, January 3, 2019, at 11:00 a.m.** at the Board of Education Offices, 6855 Drake Road, Cincinnati, OH 45243. Last questions are due before Friday, January 18, 2019 at 5:00 p.m.

Technical questions regarding the Project or Bid Documents are to be submitted to the Architect's office, attention Lauren Hargrave, (lhargrave@msaarch.com), MSA Design, 513-241-5666 (513-241-0978 fax).

Each Bid shall be enclosed in a sealed opaque envelope with the Bidder's name and the title of the Project printed in the upper left hand corner and addressed as follows: Office of Mick Davis, Treasurer, Indian Hill Exempted Village School District – Board of Education, 6855 Drake Road, Cincinnati, OH 45243. Each bid shall be accompanied by a bid guaranty and contract bond for the sum equal to the sum total of the bid including all add alternates, or ten percent (10%) certified check or letter of credit. No bidder shall change or withdraw their bid for 60 days after the date of the bid opening.

Each bidder shall insure that all employees and applicants for employment are not discriminated against because of age, sex, race, color, national origin, ancestry, religion, or handicap. All bidding shall be in strict accordance with the Revised Code of Ohio.

The Board of Education of the Indian Hill Exempted Village School District reserves the right to accept or reject any, or part of any, or all said bids and waive any informalities and minor defects.

This notice is also posted on the district website, and can be accessed using the following link: <http://www.indianhillschools.org/departments/finance>. You will find the notice posted on this webpage.

By order of the Board of Education
Indian Hill Exempted Village School District

Mick Davis, Treasurer